

Name: _____

327S Course Proposal Guidelines

A complete proposal will be due on **November 1, 2022**

327S offers graduate students the opportunity to design and teach a course in their major field of interest. The course is for graduate students who are advanced in their dissertation research and writing, and already have taught the lower levels in the language program. Typically, students submit a proposal in their 4th year in order to teach the following year. Given alterations in time to the degree due to the global pandemic, 5th and even 6th year students may submit a proposal in Fall 2022.

The course should be organized around a topic that examines key questions in French, Spanish, Portuguese, or Italian Studies, and be of sufficient breadth and depth to sustain a semester-long course of study. The course may relate to your dissertation, but dissertations are narrower in scope and directed at a specialized audience. We recommend you design a course that demonstrates your ability to teach in your major field for future job applications. The requirements and readings should be appropriate for undergraduate students, and be attractive enough to encourage them to continue their studies in Romance Studies beyond the language requirement. FR327S, IT327S, and SP 327S carry the Trinity Undergraduate general education foreign language requirement, therefore they cannot be taught in English. IT328S is exempt from that rule; students interested in teaching that course should contact their advisor.

Requirements:

- The proposal/syllabus must include:
 - Course Title
 - Brief synopsis
 - Weekly topics and readings
 - Requirements (essays, exams, presentations, etc.).
- Consult with your dissertation supervisor when preparing these materials
- Have a conversation with the appropriate Language Program Director about your course before turning it in
- Submit to [Julia.pleasants@duke.edu](mailto:julia.pleasants@duke.edu) by November 1.
- If your proposal is accepted by the faculty, you must
 - Be in touch with the DUS, the DGS, and your advisor for feedback
 - update the syllabus accordingly
 - submit the final version to the DGSA/DGS, the DUS/DUSA, and your advisor
- After your final syllabus has been approved, send the following course information to Kim Travlos, DUSA (kt125@duke.edu):
 - Short title (30-character limit, including spaces)
 - Long title
 - Paragraph-length synopsis for Duke Hub

Should you receive any funding that interferes with teaching the semester noted above, please contact Kim immediately as it will affect the overall validation of the department schedule.

Language of course to teach: French _____ Spanish _____ Italian _____

Which semester: Fall _____ Spring _____ (**note which is your 1st and 2nd choice for teaching your course*)

Dissertation Supervisor _____ Date _____

Language Program Director _____ Date _____